

## PROGRAMME SPECIFICATION

Name, title and level of final qualification(s)	<b>BSc Accounting and Finance</b> (Level 6)
Name and title of any exit qualification(s)	Diploma of Higher Education Certificate of Higher Education Certificate of Continuing Education
Is the programme offered with a Foundation Year (if applicable)?	Yes
Awarding Body	University of London
Teaching Institution(s)	Birkbeck, University of London
Home school/other teaching departments	Birkbeck Business School
Location of delivery	Central London
Language of delivery and assessment	English
Mode of study, length of study and normal start month	Full-time (3 years) Part-time (4 years) Full-time with Foundation Year (4 years) Part-time with Foundation Year (6 years) September
Professional, statutory or regulatory body	TBC
<a href="#">QAA subject benchmark group(s)</a> <a href="#">Higher Education Credit Framework for England</a>	Accounting and Finance
UCAS code	2D17; 2D18 (with FY)
Birkbeck Course Code	UUBSACAF_C (full-time, 3 years) UBSACAFN_C (part-time, 4 years) UUBFACAF_C (full-time with FY, 4 years) UBFACAFN_C (part-time with FY, 6 years)
HECoS Code	100105 100107
Start date of programme	2023-24
Date of programme approval	Autumn 2011
Date of last programme amendment approval	Summer 2011
Valid for academic entry year	2023-24
Date of last revision to document	15/03/23

## Admissions requirements

We welcome applicants without traditional entry qualifications as we base decisions on our own assessment of qualifications, knowledge and previous work experience. We may waive formal entry requirements based on judgement of academic potential.

Applicants will normally need a minimum of three 'A' levels BBC or equivalent to 112 Tariff points.

Students may also be admitted as mature students based on their qualifications, skills, or relevant experience which may include:

- Any level 3 qualification (Such as A-level or Access to HE Diploma, NVQ Level 3 etc)
- Relevant work experience

The UCAS tariff score is applicable to you if you have recently studied a qualification that has a UCAS tariff equivalence. UCAS provides a [tariff calculator](#) for you to work out what your qualification is worth within the UCAS tariff.

GCSES: Applicants will normally be expected to have grade C or grade 4 GCSE-level English and mathematics. Applicants who do not hold this level of qualification may be required to carry out a skills audit at a selection evening, which comprises English and mathematics. This audit assesses an applicant's potential to cope with, and benefit from, a particular programme of study.

## Course aims

A good understanding of accounting, finance and the environments in which they operate is essential for anyone working in, or wanting to enter, the accounting profession. Our BSc Accounting with Finance will help you develop both the quantitative and analytical skills required for a career in accountancy and finance and a range of transferable skills, including decision-making, management and perceptive abilities. You will:

- learn to critically evaluate the use and suitability of accounting and finance techniques in different contexts
- learn to work out processes of calculation, reporting and evaluation
- understand the factors that influence the financial decision-making process.

## Course structure

The BSc programme can be studied: full time over 3 years or part time over 4 years (equivalent to 75% intensity of full time). Two sets of degree structures, 3 and 4 year structures are provided below.

Level	Module Code	Module Title	Credits	Core Compulsory Option	Likely teaching term
<b>Full-time – 3 years</b>					
<b>Year 1</b>					
4	BUMN077H4	Management Studies I	15	Compulsory	T1
4	BUMN131H4	Introduction to Accounting	15	Compulsory	T2
4	EMEC020S4	Quantitative Techniques for Economics and Finance I	30	Compulsory	T1-2
4	BUEM109S4	UK Financial Institutions and Markets	30	Compulsory	T3
4	BUMN051H4	Business Information Systems	15	Compulsory	T3
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory	T1
<b>Year 2</b>					
5	MOMN018H5	Commercial Law for Business	15	Compulsory	T3
5	BUMN133S5	Financial Reporting	30	Compulsory	T1-2
5	BUMN134S5	Management Accounting	30	Compulsory	T2-3
5	EMEC018S5	Principles of Finance	30	Compulsory	T3
5		Option module	15	Option	
<b>Year 3</b>					
6	MOMN042H6	Auditing	15	Compulsory	T3
6	EMEC003S6	Corporate Finance	30	Compulsory	T1
6	BUMN111S6	International Financial Management	30	Compulsory	T1-2
6	BUEM068S6	Financial Markets	30	Compulsory	T2
6	MOMN040H6	Taxation	15	Compulsory	T2
<b>Part time - 4 years</b>					
<b>Year 1</b>					
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory	T1
4	EMEC020S4	Quantitative Techniques for Economics and Finance I	30	Compulsory	T1+T2
4	BUMN131H4	Introduction to Accounting	15	Compulsory	T2
4	BUEM109S4	UK Financial Institutions and Markets	30	Compulsory	T3
<b>Year 2</b>					
4	BUMN077H4	Management Studies I	15	Compulsory	T1
5	BUMN133S5	Financial Reporting	30	Compulsory	T1+T2
4	BUMN051H4	Business Information Systems	15	Compulsory	T3
5	MOMN018H5	Commercial Law for Business	15	Compulsory	T3
5		Option module	15	Option	

<b>Year 3</b>					
5	BUMN134S5	Management Accounting	30	Compulsory	T2-3
5	EMEC018S5	Principles of Finance	30	Compulsory	T3
6	BUMN111S6	International Financial Management	30	Compulsory	T1-2
<b>Year 4</b>					
6	MOMN042H6	Auditing	15	Compulsory	T3
6	MOMN040H6	Taxation	15	Compulsory	T2
6	EMEC003S6	Corporate Finance	30	Compulsory	T1
6	BUEM068S6	Financial Markets	30	Compulsory	T2
<b>Full-Time with Foundation Year - 4-years</b>					
<b>Foundation Year (Year 0)</b>					
3	CASE002S3	Fundamentals of Study: Learning through the Global City	30	Core	T1-2
3	BUMN170H3	Leadership and Team Building	15	Core	T3
3	BUMN166H3	Mathematics for Business	15	Core	T2
3	BUMN169H3	Managing Change	15	Core	T3
3	BUMN168H3	Strategy and Business Planning	15	Core	T2
3	BUEM120H3	The Modern British Economy (Foundation Year)	15	Core	T3
3	BUMN167H3	Understanding Organisations	15	Core	T1
<b>Year 1</b>					
4	BUMN077H4	Management Studies I	15	Compulsory	T1
4	BUMN131H4	Introduction to Accounting	15	Compulsory	T2
4	EMEC020S4	Quantitative Techniques for Economics and Finance I	30	Compulsory	T1+T2
4	BUEM109S4	UK Financial Institutions and Markets	30	Compulsory	T3
4	BUMN051H4	Business Information Systems	15	Compulsory	T3
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory	T1
<b>Year 2</b>					
5	MOMN018H5	Commercial Law for Business	15	Compulsory	T3
5	BUMN133S5	Financial Reporting	30	Compulsory	T1+T2
5	BUMN134S5	Management Accounting	30	Compulsory	T2+T3
5	EMEC018S5	Principles of Finance	30	Compulsory	T3
5		Option module	15	Option	
<b>Year 3</b>					
6	MOMN042H6	Auditing	15	Compulsory	T3
6	EMEC003S6	Corporate Finance	30	Compulsory	T1
6	BUMN111S6	International Financial Management	30	Compulsory	T1-2
6	BUEM068S6	Financial Markets	30	Compulsory	T2
6	MOMN040H6	Taxation	15	Compulsory	T2

<b>Part-time with Foundation Year – 6 years</b>					
<b>Year 0a</b>					
3	CASE002S3	Fundamentals of Study: Learning through the Global City	30	Core	T1+T2
3	BUMN170H3	Leadership and Team Building	15	Core	T3
3	BUMN166H3	Mathematics for Business	15	Core	T2
<b>Year 0b</b>					
3	BUMN169H3	Managing Change	15	Core	T3
3	BUMN168H3	Strategy and Business Planning	15	Core	T2
3	BUEM120H3	The Modern British Economy (Foundation Year)	15	Core	T3
3	BUMN167H3	Understanding Organisations	15	Core	T1
<b>Year 1</b>					
4	BUMN138H4	Personal and Academic Skills for Success	15	Compulsory	T1
4	EMEC020S4	Quantitative Techniques for Economics and Finance I	30	Compulsory	T1-2
4	BUMN131H4	Introduction to Accounting	15	Compulsory	T2
4	BUEM109S4	UK Financial Institutions and Markets	30	Compulsory	T3
<b>Year 2</b>					
4	BUMN077H4	Management Studies I	15	Compulsory	T1
5	BUMN133S5	Financial Reporting	30	Compulsory	T1-2
4	BUMN051H4	Business Information Systems	15	Compulsory	T3
5	MOMN018H5	Commercial Law for Business	15	Compulsory	T3
5		Option module	15	Option	
<b>Year 3</b>					
5	BUMN134S5	Management Accounting	30	Compulsory	T2-3
5	EMEC018S5	Principles of Finance	30	Compulsory	T3
6	BUMN111S6	International Financial Management	30	Compulsory	T1-2
<b>Year 4</b>					
6	MOMN042H6	Auditing	15	Compulsory	T3
6	MOMN040H6	Taxation	15	Compulsory	T2
6	EMEC003S6	Corporate Finance	30	Compulsory	T1
6	BUEM068S6	Financial Markets	30	Compulsory	T2

**Core:** *Module must be taken and passed by student*

**Compulsory:** *Module must be taken but can be considered for compensated credit (see CAS regulations paragraph 24)*

**Option:** *Student can choose to take this module*

## **How you will learn**

Your learning and teaching is organised to help you meet the learning outcomes (below) of the course. As a student, we expect you to be an active learner and to take responsibility for your learning, engaging with all of the material and sessions arranged for you.

Each course is divided into modules. You will find information on the virtual learning site (Moodle, see Academic Support below) about each of your modules, what to expect, the work you need to prepare, links to reading lists, information about how and when you will be assessed.

Your learning for this course will be a combination of lectures (pre-recorded) and seminars. Lectures are designed to provide you with an outline or overview of the topic, to engage you with the material and direct you to other resources. They are a springboard for your own learning. Seminars are group sessions where you will be asked to contribute to discussion or group work around the topic, with material set in advance for which you need to prepare.

## **How we will assess you**

The course will use a variety of assessment methods. Assessment is used to enhance your learning rather than simply to test it. Modules that emphasise the learning of numerical skills lean toward the use of mid-term tests coupled with unseen, formal examination at the end of each term. Mid-term tests are short tests set during the term and are designed to provide early feedback on performance. Other modules use individual or group presentations, written essays, or formal end of term examinations, as sole assessments or in combination. In the final year of studies, students independently design and complete a large written assignment, in the form of a research project/dissertation

## **Learning outcomes (what you can expect to achieve)**

'Learning outcomes' indicate what you should be able to know or do at the end of your course. Providing them helps you to understand what your teachers will expect and also the learning requirements upon which you will be assessed.

Upon the successful completion of this programme you will be able to:

### **Subject Specific**

1. understand and apply simple concepts in accounting and finance,
2. understand the standard methods and analytical tools of accounting and econometrics,
3. understand in more depth the standard methods and analytical tools of finance,
4. interpret the information content from financial statements,
5. understand how accounting and finance relate to the business and how corporations and individuals determine their tax position.

### **Intellectual**

6. to formulate testable hypotheses
7. to formulate and pursue a small research problem

### **Practical**

8. read and comment on the financial and economic pages in the popular press
9. demonstrate general numeracy, writing skills
10. write brief reports
11. produce work under time constraints
12. have acquired IT skills, particularly for presentation and analysis of data
13. use a number of specialised statistical packages

## Personal and Social

14. communicate both socially and academically with tutors and other students
15. learn to set up and work in small self-help groups
16. learn to plan time carefully in order to combine work personal and college commitments

## Careers and further study

You will find accounting and finance graduates in a variety of roles in both private and public organisations, across all industries. In this programme, you will develop a good understanding of accounting and the financial environment in which it operates and the ability to apply a wide range of accounting and finance skills and competencies, from preparing financial statements to interpreting complex material and relating theory to practice.

Birkbeck offers a range of careers support to its students. You can find out more on [the careers pages of our website](#).

## Academic regulations and course management

Birkbeck's academic regulations are contained in its [Common Award Scheme Regulations](#) and Policies published by year of application on the Birkbeck website.

You will have access to a course handbook on Moodle and this will outline how your course is managed, including who to contact if you have any questions about your module or course.

## Support for your study

Your learning at Birkbeck is supported by your teaching team and other resources and people in the College there to help you with your study. Birkbeck uses a virtual learning environment called Moodle and each course has a dedicated Moodle page and there are further Moodle sites for each of your modules. This will include your course handbook.

Birkbeck will introduce you to the Library and IT support, how to access materials online, including using Moodle, and provide you with an orientation which includes an online Moodle module to guide you through all of the support available. You will also be allocated a personal tutor and provided with information about learning support offered within your School and by the College.

[Please check our website for more information about student support services](#). This covers the whole of your time as a student with us including learning support and support for your wellbeing.

## Quality and standards at Birkbeck

Birkbeck's courses are subject to our quality assurance procedures. This means that new courses must follow our design principles and meet the requirements of our academic regulations. Each new course or module is subject to a course approval process where the proposal is scrutinised by subject specialists, quality professionals and external representatives to ensure that it will offer an excellent student experience and meet the expectation of regulatory and other professional bodies.

You will be invited to participate in an online survey for each module you take. We take these surveys seriously and they are considered by the course team to develop both modules and the overall courses. Please take the time to complete any surveys you are sent as a student.

We conduct an annual process of reviewing our portfolio of courses which analyses student achievement, equality data and includes an action plan for each department to identify ongoing enhancements to our education, including changes made as a result of student feedback.

Our periodic review process is a regular check (usually every four years) on the courses by department with a specialist team including students.

Each course will have an external examiner associated with it who produces an annual report and any recommendations. Students can read the most recent external examiner reports on the course Moodle pages. Our courses are all subject to Birkbeck Baseline Standards for our Moodle module information. This supports the accessibility of our education including expectations of what information is provided online for students.

The information in this programme specification has been approved by the College's Academic Board and every effort has been made to ensure the accuracy of the information it contains.

Programme specifications are reviewed periodically. If any changes are made to courses, including core and/or compulsory modules, the relevant department is required to provide a revised programme specification. Students will be notified of any changes via Moodle.

Further information about specifications and an archive of programme specifications for the College's courses is [available online](#).

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